

Privacy policy: Non-members

This is a privacy policy for members of the public who are not members of the New Zealand Psychological Society. Members are required to provide different kinds of information and the members' privacy policy can be found [here](#).

1. Source of the personal information

We may collect personal information from you, including information about your:

- name
- contact information including email address and phone number
- location
- interactions with us
- your profession, or professional interests in psychology

We collect this information via interactions with our online webpage, social media, forms, and surveys. We do not collect information on cookies or IP addresses.

We may also collect personal information from non-members who buy books through our pages. Please refer to '3. Buying books'

2. Why we collect this information

We collect your personal information in order to:

- increase our outreach and engagement with the community and key stakeholders in relation to campaigns we are running
- engage you with psychology issues and campaigns relevant to your interests
- develop and tailor our advocacy efforts to reflect the interests of the public

3. Buying books

We collect and hold personal information from you when you log into our website in order to buy books. We store this information with Gecco, our private and secure database provider, and our service providers who supply our website to us. The information we collect includes your address so that we can send books to you. This information is only accessed by employed staff of the New Zealand Psychological Society.

We do not store your credit card or bank details. Our payments are operated by an external provider and our Payment Providers take your payment on our behalf.

4. Your data security

We take necessary technical and organisational precautions to prevent the loss, misuse, or damage of any of your personal data. After collecting personal data, we store this data in a database (Gecco).

When we collect information through surveys, depending on the nature of the survey, typically one or two staff members will be responsible for removing personal data and identifiers from survey responses. In the instance where we see it appropriate and beneficial to circulate a survey response that contains identifying personal details, explicit written consent will first be sought from the respondent.

Typically, only staff employed New Zealand Psychological Society have access to this data. On occasion, executive members, or members of the organisation who volunteer their time for our campaigns, may perform tasks that require them to access the stored personal data. In this instance, these members – who are typically registered psychologists - are briefed on our privacy policy and expected to comply as though they are employed staff.

We will not sell, rent or share your personal data with third party organisations.

5. Your rights

Providing some information is optional. If you choose not to enter an email address or phone number, we'll be unable to provide you with future opportunities to engage in our outreach and campaigns. If you choose not to define your location we will not be able to update you on relevant local events and campaigns.

You have the right to ask for a copy of any personal information we hold about you, and to ask for it to be corrected if you think it is wrong. If you'd like to ask for a copy of your information, or to have it corrected, please contact us at office@psychology.org.nz, or +64 4 473 4884, or Wakefield House Level 5, 90 The Terrace, Wellington 6011.

If you consider a breach of New Zealand Privacy laws or your rights in relation to privacy has occurred, you may direct your query to us at office@psychology.org.nz and we will attempt to resolve your complaint. If you do not consider our response satisfactory, you may contact the New Zealand Privacy Commissioner at its website: <http://www.privacy.org.nz> or by telephone on 0800 803 909.

6. Amendments to policy

We may update this privacy policy from time-to-time by posting a new version on our website. You should check this page occasionally to ensure you are happy with any changes. We may also notify you of changes to our privacy policy by email.

7. Unsubscribing

You may unsubscribe from our mailing list at any time by clicking on 'Unsubscribe' in the email.

8. External links and websites

Our website and mailouts contain links to other websites. We are not responsible for the privacy policies or practices of third-party websites.